

## **Joint Staff Advisory Committee**

**Minutes of the meeting held in the Ditchling and Telscombe Rooms, Southover House, Southover Road, Lewes, East Sussex, BN7 1AB on 13 June 2022 at 2:30pm**

**Present:**

**Staff Group Representative:** Linda Farley (Chair)

**Councillors:** Councillors Isabelle Linington (Vice-Chair), Chris Collier and Colin Swansborough

**Staff Side:** Hilary Mitchell (Staff Group Representative)

**Officers in attendance:**

Becky Cooke (Assistant Director for Human Resources and Transformation), Robert Cottrill (Chief Executive), Becky Holloway (Specialist Advisor for Health and Safety), Jennifer Norman (Committee Officer, Democratic Services)

**1 Election of Chair**

**Resolved:**

That Linda Farley (Staff Group Representative) be elected as Chair of the Joint Staff Advisory Committee for the 2022/23 municipal year.

**2 Election of Vice-Chair**

**Resolved:**

That Lewes District Councillor Isabelle Linington be elected as Vice-Chair of the Joint Staff Advisory Committee for the 2022/23 municipal year.

**3 Minutes**

The minutes of the meeting held on 2 March 2022 were submitted and approved, and the Chair was authorised to sign them as a correct record.

**4 Apologies for absence/Declaration of substitute members**

Apologies for absence were received from Eastbourne Borough Councillors Penny di Cara and Steven Holt, Helen Knight (Head of Human Resources) and Staff Side Representatives Joshua Cooper (UNISON), Abbey Dunn (UNISON), and Lynda Walker (UNISON).

**5 Declarations of interest**

There were none.

**6 Urgent items**

There were none.

**7 Exclusion of the public and press****Resolved:**

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the public and press be excluded from the meeting during the discussion of items 8, 9, 10, and 11 on the agenda as there was likely to be disclosures of exempt information as defined in paragraphs 1, 2 and 4 of Part 1 of Schedule 12A of the Act.

**8 4th Quarter and Year End Accident report 2021/22**

The Committee received a presentation in respect of key aspects of health and safety matters across both authorities.

**Resolved:** That the presentation be noted.

**9 Sickness Absence Quarter 4 2021/22**

The Committee received the Officer's report which provided an update regarding the Council's sickness figures for the period Quarter 4 (1 January to 31 March 2022) and outlined the way in which the figures were presented for both Lewes District Council and Eastbourne Borough Council.

**Resolved:**

That the Quarter 4 (1 January to 31 March 2022) sickness figures and the way in which the figures were presented for both Lewes District Council and Eastbourne Borough Council, be noted.

**10 Consideration of matters raised by the employees' side**

The Assistant Director for Human Resources and Transformation (ADHRT) provided a brief verbal update in respect of the *Safe driving near waste operatives campaign* presentation which the Committee received at its previous meeting on 2 March 2022. The ADHRT noted that information would be circulated to members of the Committee outside of the meeting, with an additional update to be received by the Committee at its next meeting on 21 September 2022.

There were no additional matters raised by the employees' side over and above those which had been recorded in the minutes of the meeting.

**11 Consideration of health and safety matters raised by the employees' side**

There were no additional health and safety matters raised by the employees' side over and above those which had been recorded in the minutes of the meeting.

**12 Date of next meeting**

That it be noted that the next meeting of the Joint Staff Advisory Committee was scheduled to commence at 2:30pm on Wednesday, 21 September 2022, in the Court Room, Eastbourne Town Hall, Grove Road, Eastbourne, East Sussex, BN21 4UG.

The meeting ended at 3:00pm.

Linda Farley (Chair)